



# Watershed Ecology

# FIELD SAFETY ROLES

## ***SITE SAFETY LEADER (SSL)***

The SSL for each field day will be a trained and certified Wilderness First Responder (WFR.) Dale Baer will be the SSL for all field days at which he is present. In the event that he is absent, CL Swatland will be the SSL. (If neither is in attendance, the present Wolfree staff person with the highest level of current training will serve as the SSL.)

### **Role**

- Maintenance of “big picture” safety
- Overall coordination and management of response to incident
- Administration of first aid to the patient(s)

### **Duties**

- Ensure safety is effectively emphasized, highlighting the importance of prevention
- Inspect the program field site for potential hazards
- Facilitate the morning grounding session safety talk with entire field crew (staff and volunteers)
- Ensure all needed radios have sufficient batteries and work properly
- Make sure the field phone is charged, know where reception is best, and carry it at all times (even though some of our sites have no coverage)
- Check, distribute, collect, and restock (as necessary) ALL first aid kits
- Remain available as a safety resource throughout the field day
- Be the first person to respond to a medical emergency that occurs while Wolfree is on site
- Institute Emergency Action Plan
- Delegate responsibilities to the Safety Assistant (SA), Safety Scribe, and/or others as necessary

## ***SAFETY ASSISTANT (SA)***

The SA will be trained and certified in First Aid and CPR. The Wolfree Field Program Manager for the day (Jen Carlson, Jay Hopp, CL Swatland, Dale Waddell – rotating) will be the SA. The SA will be in close communication with and support the SSL. If the SSL cannot immediately respond to an emergency, the SA will assume the role of the SSL and go to the scene of the accident.

### **Role**

- Support for the SSL
- Communication with others on site as necessary
- Communication with EMS/outside help
- Delivery of information to incoming emergency/medical providers

### **Duties**

- Find out from the SSL specifically where the injury is located at the site
- Check for cell phone reception. If no signal, use Wolfree vehicle to drive to nearest signal/land line
- Establish and maintain communication flow with Emergency Services and request emergency support
- Update SSL of communications
- Serve as liaison with other agencies (site owners, local emergency services, etc.) *once EMS arrives on scene*

## ***SAFETY SCRIBE***

The Safety Scribe will be trained and certified in First Aid and CPR. Wolfree's Assistant Program Manager, Susan Carlile, will serve as Safety Scribe during all field programs during the season. In the event of her absence, another Wolfree staff member will take her place as Safety Scribe. If the SA must leave the field site to place a phone call, the Safety Scribe will directly support the SSL.

### **Role**

- Provide written record of events, personnel, and responses
- Act as a resource for SSL with operations of response
- Support SSL and SA in carrying out the Emergency Action Plan

### **Duties**

- If possible, remain near the SSL
- Record patient information on SOAP note (found within a staff first aid kit)
- Record all events, developments, and incoming information