



REMOTE

FIELD SAFETY SHEET

Morning Grounding Session

Be Preventative

- ✓ Observe site for potential hazards (uneven ground, slippery or loose footing, poison oak, stinging nettles, devil's club, etc.)
- ✓ Learn everyone's name, point out potential hazards, and emphasize safety from the start.
- ✓ Ask EVERYONE in your team about relevant medical issues (i.e. allergies, recent injuries, etc.) and **alert Site Safety Leader (SSL) of any pertinent findings.**
- ✓ Provide proper clothing (warm coats, rain gear from tubs) if anyone appears in need.
- ✓ Check that individuals are carrying their own lunch *before* heading out and make sure students maintain adequate hydration throughout the day (esp. if hot!)
- ✓ Teach how to safely and correctly use all tools (nets, logger tapes with sharp nails, chemicals, etc.)
- ✓ USE the hand sanitizer before eating and after handling any chemicals.
- ✓ The SSL will take the following elements into consideration and decide upon WATER safety specifics:
 - ✿ Mosquito presence (West Nile Virus risk)
 - ✿ Speed
 - ✿ Depth
 - ✿ Number, size, and age of students
 - ✿ Ratio of adults to students in the water
 - ✿ Adults downstream from students
 - ✿ Lifejackets
 - ✿ Throw bag

Keep track of your team

- ✓ Know the number and names of students in your team, keep them together, and return with them all.
- ✓ Try to maintain a separate space from other teams.
- ✓ **Never be alone with a student** in order to prevent any questionable situation from arising.
- ✓ If students need to use the bathroom, they must be accompanied by another student (and perhaps an adult depending on their age.)
- ✓ *Students should never be alone or out of sight.*

Radios

- ✓ Try to keep the radio free for emergency use and so as not to interrupt the field experience (although there will be times when we'll use it for common communication purposes.)
- ✓ Know which channel is in use for the day, and test your radio to make sure it transmits and receives audibly.
- ✓ Keep radio close at hand *on your person* – above the water – and check the volume periodically.
- ✓ If using the radio, be aware that ALL radios receive ALL communication and be sensitive if using names.
- ✓ If you have a **behavioral** situation that cannot effectively be dealt with, **radio the teacher or chaperone and ask for assistance.**
- ✓ *If for some reason no one responds to your radio call for help, blow your whistle (in the first aid kit) 3 times, repeating this until you are answered by a single note.*

First Aid kit

- ✓ Look through your first aid kit before students arrive and keep it *on your person* at all times (except when you remember to turn it in at the end of the field day 😊)
- ✓ If you use *anything* at all from the kit, tell the SSL at the end of the day so there are NO SURPRISES and we can restock the kits as necessary.
- ✓ Only use WolfTree's first aid kit – do NOT use items from your own personal kit unless previously cleared with the SLL.

Basic Safety Protocol ~ CHECK, CALL, CARE!

- ✓ If an injury occurs, assess the site first for further hazard, and then approach injured person.
- ✓ Keep your team calm and the injured still & comfortable.
- ✓ If needed, administer first aid only to your **current certification level or comfort, whichever is lower.** (Alert the SSL to your level of first aid training.)
- ✓ If further assistance is necessary, or the injury needs more than a simple Band-Aid, **radio Wolftree's Site Safety Leader.** (If radio communication doesn't work, designate a runner – preferably another adult – to locate Wolftree staff.)
- ✓ In the event of a serious situation, follow the Emergency Action Plan.

Incident Reports

- ✓ For **behavioral or medical incidents** that occur in the field, alert Wolftree staff who may request your assistance in filling out an incident report.
- ✓ Inform Site Safety Leader about 'near miss' situations so that we can make our sites as safe as possible.

**ALL WOLFTREE STAFF AND VOLUNTEERS HEARD/READ,
UNDERSTAND, AND AGREE TO FOLLOW THESE SAFETY PROTOCOLS,
AS REVIEWED ON THIS DATE: _____**

Wolftree staff signatures
(PLEASE " *" SSL)

_____	_____
_____	_____
_____	_____

Volunteer NAMES

Volunteer SIGNATURES

1 _____
2 _____
3 _____
4 _____
5 _____
6 _____
7 _____
8 _____
9 _____
10 _____
11 _____
12 _____

